



STATE ELECTION COMMISSION, KERALA  
THIRUVANANTHAPURAM-695033

No:A4/55/2024-SEC

Date:05-08-2024

**QUOTATIONS FOR CONDUCT OF SECURITY AUDIT OF STATE  
ELECTION KERALA WEB PORTAL ([www.sec.kerala.gov.in](http://www.sec.kerala.gov.in)) - Regarding.**

SEC Kerala wishes to conduct security audit of its website ([www.sec.kerala.gov.in](http://www.sec.kerala.gov.in)). Sealed quotations are invited from the CERT-IN empanelled agencies for the Security Auditing of the Official Portal of State Election Commission, Kerala as per the terms and conditions below:

**I. Terms and Conditions**

**1. Eligibility Criteria**

- a) The firm must be empanelled of CERT-In for Website Security Audit.
- b) Documentary evidence of firm's GST registration to be furnished.

Bids not satisfying the above criteria/not accompanied by the requisite documentary proof shall be rejected.

2. The Quotation should be prepared in sealed cover containing documents mentioned above. The cover containing the quotation should bear the superscriptions " Quotation for the Security Auditing of Official Portal of State Election Commission, Kerala" and should be addressed to the Secretary, State Election Commission, Kerala, 'JANAHITHAM', T.C. 27/6(2), Vikas Bhavan PO, Thiruvananthapuram-695033. Intending tenders may submit the quotation on their own papers.

3. Offer must contain the name, Office & email addresses including telephone & mobile numbers of the authorised person(s), with their signatures. Unsigned or unstamped offer shall not be accepted.

4. The prices shall be quoted in Indian Rupees only. All taxes, duties, levies etc applicable to be clearly indicated.

5. The selected agency would be required to complete the work within a period of 15 days from the date of issue of work order.

6. All pages of bid being submitted must be signed and sequentially numbered by the bidder.

7. **Security Deposit:** The Successful firm to whom the work will be awarded shall

furnish a security deposit of 3% of the total cost of the work order: which shall be returned after the satisfactory completion of the work and verification/satisfaction of work by the user officer.

#### 8. Terms of payment

(a) 100% payment will be made after completion of Security Audit of the work specified above in stipulated time at the institute's satisfaction and under the terms and conditions.

(b) TDS will be deducted at source as per relevant Rules.

9. **Penalty:** The work is to be completed within 15 days from the issue of work order from SEC Kerala. Any delay beyond 15 days shall attract a penalty at a rate of 0.5% of the total value of the work order per week of delay subject to a maximum of 5% of the work order value.

10. The SEC Kerala reserves the right to accept or reject any of the quotation straightaway without assigning any reason.

11. The rates should be quoted on the following format only; failing which their offer will not be considered by the institute:-

SL No.	Description	Price (Rs)	GST@%	Total Price
1.	Conduct comprehensive security audit of SEC Web Portal (www.sec.kerala.gov.in)			

12. Last date for receipt is 22.08.2024 on 3.00 pm. Late quotations will not be accepted. The quotation will be opened at 22.08.2024 on 3.30 pm in the presence of such of the tenderers or their authorized representatives who may be present at that time.

#### **II. SCOPE OF WORK:**

1. The Auditor shall carry out an assessment of the vulnerabilities, threats and risks that may exist in the above mentioned web portal (www.sec.kerala.gov.in) through internet Vulnerability Assessment and Penetration Testing which includes identifying remedial solutions and recommendations for implementation of the same to mitigate all identified risks, with the objective of enhancing the security of the web portal.

2. The web portal audit should be done by using Industry Standards.

3. The audit of the web portal should be conducted in conformity with CERT-IN guidelines. After successful security audit of the Web Portal, the security audit report

from the auditor should clearly state that all web pages along with respective linked data files (in pdf/doc/xls etc formats), all scripts and image files are free from any vulnerability or malicious code, which could be exploited to compromise and gain unauthorised access with escalated privileges into the web server system hosting the said web portal.

4. On successful security audit, the agency will furnish certificate to SEC Kerala with certificate validity date for the web portal stating the web portal is safe.

Details of the requirements and the conditions governing their supply can be obtained free on request from the Office of State Election Commission, Kerala till 17.08.2024.

**PRAKASH.B.S**  
**SECRETARY**

Place: Thiruvananthapuram

Date : 05-08-2024

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'JANAHITHAM', T.C 27/6(2), VIKAS BHAVAN P. O, THIRUVANANTHAPURAM-695033,  
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