



STATE ELECTION COMMISSION, KERALA
THIRUVANANTHAPURAM-695033

PROCEEDINGS OF THE SECRETARY
STATE ELECTION COMMISSION, KERALA
(Present : **A.SANTHOSH**)

Sub :- State Election Commission, Kerala– Internship Programme
for Law Students- Instructions issued –reg

Ref :- Order No. A1- 9121-2013-SEC dated 13.08.2021

Order No.A5/29/2021-SEC

Date : 20/04/2022

ORDER

The State Election Commission is constituted under Articles 243 K and 243 ZA of the constitution of India for the superintendence, direction and control of the preparation of the electoral rolls for, and the conduct of all elections to the Panchayaths and Municipalities in the state. Apart from it, being a constitutional functionary, the Commission also provides internship for aspiring Law students. Considering the pandemic situation then prevailed Commission revamped the internship programme provided to law students and revised instructions were issued as per the order referred

to above.

As the situation has improved now and Government diluted the restrictions imposed due to the pandemic, the Commission has decided to issue the following revised instructions to those law students who desire for internship in Kerala State Election Commission and College Principals thereof.

- The duration of the internship programme for Law students in State Election Commission will be 10 days.
- The College Principals should furnish the list of students who desire to undergo internship in the Commission well in advance.
- The maximum number of students who can participate in a programme shall be limited to 10. Timing of the programme is 10.30 am to 4.30 pm.
- The students shall abide by the instructions of the officers of the Commission during the period of their internship in the Commission and should ensure office decorum.
- Any misbehavior or impolite action from the part of the students shall lead to the cancellation of internship of such

students in the Commission.

- The students shall be in college uniform and keep punctuality during the internship in the Commission.
- Each student shall prepare and submit assignments on the topics assigned to him (Topics of assignments are mentioned in the Annexure-I)
- Each student shall prepare and submit essay on the topics assigned to him (Topics of essay are attached herewith as Annexure- II)
- Each student shall study the Act & Rules related to election to local bodies in the state and submit a detailed note on it. (Reference -‘Election Guide’ published by Kerala State Election Commission)
- Each student shall conduct a case study on the Judgment of the Hon’ High Court relating to elections and submit a detailed report on selected judgment.(Reference - Landmark Judgements on elections to local authorities in Kerala published by SEC)
- Each student shall select a book of their choice and submit a

detailed review.

- Each student shall submit the assignment and the above mentioned work on the 9th day of the internship programme.
- Commission, after evaluating the assignments and other works submitted by each student, will issue certificate of internship to the students on the last day of the internship programme.

These instructions are applicable to all pending applications for internship as well as new applications.

Secretary

**A.SANTHOSH
SECRETARY**

- Copy to: 1) Principals of all Law Colleges, Kerala
2) P. S to Hon'ble Commissioner
3) CA to Secretary
4) All Officers
5) Website
6) Stock file/ Office copy

ANNEXURE

-1

<i>Sl.No</i>	<i>Topic</i>	<i>Sub Topic</i>
---------------------	---------------------	-------------------------

1.	Preparation of Electoral roll for local body elections	i. Relevant law ii. Procedure for online voter registration iii. Forms iv. Eligibility criteria v. "Ordinarily resident" vi. Who are ineligible vii. Who are the Electoral Registration Officers viii. Procedure to be followed by Electoral Registration Officers ix. Who are Appellate Authorities x. Conclusiveness of electoral roll xi. Any case of deletion of eligible voters from electoral roll xii. Any case of duplication of voters xiii. Offences
2.	Election schedule and Timings	i. Relevant law ii. Announcement of Election iii. Notification of Election

		iv. Election schedule
		v. Election process- bar of jurisdiction of courts
		vi. Model code of conduct
		vii. Opinion poll, Exit poll
		viii. Prohibition of public meetings
3.	Dispute regarding election	i. Relevant law
		ii. Grounds for setting aside an election
		iii. Qualification of candidates
		iv. Disqualification of candidate
		v. Corrupt practices
		vi. Time limit for filing election petitions
		vii. Competent court
		viii. Persons competent to file election petitions
		ix. Who are the parties to election petitions
		x. Appeal
4.	Electoral Offences	i. Under Kerala Panchayath Raj Act / Kerala Municipality Act.

		ii. Prosecution of Offences
		iii. Period of limitation
		iv. Under Indian Penal Code
5.	Conduct of election	i. Relevant provisions
		ii. Returning Officer, Presiding Officer, Polling Officers etc.
		iii. Nomination of candidates
		iv. 2A Form- Supreme Court Judgments
		v. Scrutiny
		vi. Withdrawal
		vii. Allotment of Symbol
		viii. List of contesting candidate
		ix. Electronic Voting Machine
		x. Ballot label
		xi. Polling Station
		xii. Actual Poll
		xiii. Safe custody of materials of poll
		xiv. Counting
		xv. Declaration of results

6.	Disqualifications of members/ councilors after having elected	i. Under Kerala Panchayat Raj Act/ Kerala Municipality Act ii. Employees of Government, Local Self Government Institutions iii. Convicted persons iv. Person failed to lodge account of election expenses v. Under Section 35 Kerala Panchayath Raj Act/ Section 91 of the Kerala Municipality Act vi. Persons competent to file petitions before Election Commission vii. Powers of the Election Commission
7.	Free and Fair elections	i. Maintenance of law and order ii. Protection to voters to exercise their franchise and to ensure peaceful atmosphere iii. Protection to Election officials iv. Sensitive, vulnerable and hyper sensitive polling stations v. Measures-

		<ul style="list-style-type: none"> a. Deployment of Additional Police Force, b. Outside Police Force c. Videography d. Web casting f. Observers and Micro Observers
8.	Political parties and symbols	<ul style="list-style-type: none"> i. Relevant law ii. Registration of Political parties iii. Recognition of Political parties as National Party, State Party etc. iv. Allotment of Symbols v. Reserved Symbols and Allotted symbols vi. Freezing of symbols
9.	System of elections	<ul style="list-style-type: none"> i. Direct Election ii. Indirect Election iii. First past the post system iv. Proportional representation v. Instant Runoff

10.	Defection	i. Kerala Local Authorities (Prevention of Defection) Act
		ii. Whip issued by political party
		iii. Instances of violation of whip
		iv. Voluntarily given up membership
		v. Withdrawal from coalition
		vi. Service of Whip
		vii. Person Competent to file petition before the Commission
		viii. Period of limitation

ANNEXURE II

1. How the voters list prepared
2. Distinction between Chief Election Commission & State Election Commission
3. Parliamentary system in a democratic country of choice & election process
4. constitutional provisions related to the elections to various forms of government.
5. Salient features of CrPC; C PC, IPC
6. Duties, powers, and responsibilities of State and Central Administrative Tribunals
7. Appraisal of elections conducted to Panchayaths and

- municipalities in Kerala since 1956
8. Suggestions regarding the website of Kerala State Election Commission
 9. Role of technology in the conduct of elections with reference to Kerala Local Body elections
 10. "No need for laws to enforce duties on citizens"- judge the legality of the statement
 11. Importance of gender equality in elections - Analysis based on the performance of voting percentage of women in Kerala local body elections.
 12. Electronic Voting machine or Paper ballot –the reasons for your choice
 13. Role of media in the election process
 14. Role of judiciary in the conduct of free and fair elections
 15. "I have a dream"- elaborate