



STATE ELECTION COMMISSION, KERALA

State Election Commission, Kerala – Renting out of Ballot Boxes – Revision of Rates and Terms & Conditions – Orders issued.

No: 254/2016/SEC

Dated , Thiruvananthapuram, 10th May 2016

- Read :
1. Letter No. EL3-31388/2016, dated 30.04.2016 of the District Election Officer & District Collector, Kollam.
 2. Letter No. L3-12000/2016, dated 21.05.2016 of the District Election Officer & District Collector, Kottayam.

ORDER

State Election Commission had procured and kept sufficient number of ballot boxes at various warehouses in all district Head Quarters for the purpose of conducting elections to Local Self Government Institutions in Kerala. In the General Election 2015, the ballot boxes were not used by the Commission, since Electronic Voting machines had been introduced in all Local Self Government Institutions. Nowadays, certain public and private undertakings/organizations are requesting to provide ballot boxes on loan basis for conducting membership verification or referendum in that organizations.

2. The District Election Officer & District Collector, Kollam and Kottayam as per the letters read as 1st and 2nd paper above have requested to make available the rates for which the Ballot Boxes be provided on loan basis.

3. The Commission examined the matter in detail and is pleased to revise the rate for which the Ballot Boxes be provided on rental basis and other terms and Conditions as stated below :

- a. An amount of Rs. 30/- is fixed as rent for each Ballot box provided on loan basis for a period upto 15 days. An additional amount of Rs. 10 per day for each ballot box shall be charged as rent in excess of 15 days. The number of days shall be calculated from the date of receipt to the date of return.
- b. Loading and unloading charges in this regard shall be borne by the loanees.
- c. The transportation of ballot boxes from the storage places to destination points and return to the same storage places should be made by the loanee.
- d. If any damage or loss of ballot box during the period of loan, the replacement charges /maintenance charges shall be remitted by the loanees.
- e. An undertaking incorporating the above terms and conditions shall be submitted by the loanee.

- f. The rental charges shall be remitted to the Head of Account "0070-02-800 Other Receipts -93 Miscellaneous".
4. All District Election Officers & District Collectors are directed to take necessary steps in this regard, if necessary, under intimation to the Commission.

P. Harikumar
Secretary

To :

All District Election Officers & District Collectors
Stock File / Office copy

Copy to :

All Officers
All Sections
P.S to Commissioner
CA to Secretary.

Forward /By Order

Sd/-

Section Officer