

Election to Local Self Government Institutions**PRESIDING OFFICER'S DIARY**

1. Number & Name of the Grama/Block/District Panchayat ..
Constituency/Municipal Ward
(In Block Letters)
2. Date of Poll ..
3. Polling Station Number ..

Whether located in —
 - (i) Government or quasi-Government building ..
 - (ii) Private Building ..
 - (iii) Temporary Structure ..
4. Number of Polling Officers recruited locally, if any ..
5. Appointment of Polling Officer made in the absence of duly appointed Polling Officer, if any, and the reasons for such appointment ..
6. Voting Machine
 - (i) Number of Control Units used ..
 - (ii) Serial Numbers of Control Units used ..
 - (iii) Number of Ballot Units used ..
 - (iv) Serial Numbers of Ballot Units used in
 - (a) Grama Panchayat/Municipality ..
 - (b) Block Panchayat ..
 - (c) District Panchayat ..
7. Serial Numbers of DMM used
8. (i) Number of Green paper seal used ..
(ii) Serial Numbers of Green paper seal used ..
(iii) Number of Green paper seals returned ..

9. (i) Number of Strip seals used ..
- (ii) Serial Number of Strip seals used ..
- (iii) Number of Strip seals returned ..
10. Number of polling agents and the number who arrived late ..
11. Number of candidates who had appointed polling agents at the Polling Stations ..
12. Tendered Ballot Papers
- (i) Number of Tendered Ballot Papers issued for using in
- (a) Grama Panchayat/Municipality ..
- (b) Block Panchayat ..
- (c) District Panchayat ..
- (ii) Number of Tendered Ballot papers used (It should tally with the number shown in form 21 B) ..
13. Total number of voters assigned to the polling station ..
14. Number of voters who voted as per Register of Votes (Form 21A) ..
- Men ..
- Women ..
- Transgender.....
- Total.....
15. Total number of votes recorded in the Machine in
- (i) Grama Panchayat/Municipality ..
- (ii) Block Panchayat ..
- (iii) District Panchayat ..
16. Challenged vote ..
- Number allowed.....
- Number rejected.....
- Amount forfeited ₹ ..

17. Number of voters who voted with the help of companions	..
18. Number of voters —	
(a) From whom declarations as to their age obtained
(b) Who refused to give such declaration
19. Whether it was necessary to adjourn the poll and if so, the reasons for such adjournment	..
20. Number of votes cast—	
From 7 a.m. to 9 a.m.	..
From 9 a.m. to 11 a.m.	..
From 11 a.m. to 1 p.m.	..
From 1 p.m. to 3 p.m.	..
From 3 p.m. to 5 p.m.	..
21. Number of slips issued at the closing hour of the poll	..
22. Electoral offences with details	..
Number of cases of -	
(a) Canvassing within the prohibited limits of a polling station	..
(b) Impersonation of voters	..
(c) Fraudulent, defacing, destroying or removal of a list or notice or other document at a polling station	..
(d) Bribing of voters	..
(e) Intimidation of voters and other persons	..

23. Was the poll interrupted or obstructed by —
- (1) Riot ..
- (2) Open violence ..
- (3) Natural calamity ..
- (4) Malfunctioning of EVM ..
- (5) Any other cause ..
- Please give details of the above ..
24. Was the poll vitiated by -
- (1) Any CU or BU used at the polling station ..
 having been unlawfully taken out of the
 custody of the Presiding Officer—
- (a) Accidentally or intentionally lost or ..
 destroyed
- (b) Damaged or tampered with ..
25. Serious complaints, if any, made by the candidate ..
26. Number of cases of breach of law and order ..
27. Report of mistakes and irregularities committed, ..
 if any, at the polling station
28. Whether the declarations have been made ..
 before the commencement of the poll and if
 necessary during the course of poll when a
 new CU or BU is used .

Place:

Date:

Presiding Officer.

This diary should be forwarded to the Returning Officer along with the EVM and other sealed papers.